

### 59th General Assembly: AGM & technical conference

October 14th to 17th 2018  
Kigali, Rwanda



Photos: T.I.C., Marriott and Jaydene Chapman, The Stocks



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Welcome Reception sponsor

#### BOOKING

The special 'early bird' booking rate closes on **Monday August 20th 2018**. The final booking deadline is **Friday October 5th 2018**.

It will not be possible to attend the event without booking in advance. Tickets will not be available on the door. A booking form is sent with this notice: please use one form per delegate.

Delegates from non-member companies will only be confirmed after payment or receipt of credit card details.

#### REGISTRATION DESK

The T.I.C. **registration desk** will be open in the hotel lobby from **3 to 6p.m. on Sunday October 14th**. Please come to the desk as early as you can to collect your papers and your badge.

Please wear your badge at all times during any conference event.

#### PROGRAMME



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The 59th General Assembly of the T.I.C. is generously sponsored by **Cronimet Central Africa AG**, gold

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The **Annual General Meeting (AGM)** of the association will be held at 8.30a.m. on Monday October 15th.

**Technical presentations** will be given on Monday (morning and afternoon) and Tuesday morning. Please do not schedule your side meetings during the technical sessions. The technical programme is attached as a separate document.

There will be **simultaneous translation** from English to **Chinese** and from English to **French** during the technical presentations.

On Wednesday, delegates will be given the opportunity to **visit an ASM mine**, followed by lunch.

The T.I.C. invites all delegates and accompanying persons to a **Welcome Reception** on Sunday evening, 6 to 8p.m. which has been generously sponsored by **Krome Commodities Ltd**.



**KROME**  
COMMODITIES

On Monday evening, all participants are invited to a **Gala Dinner** at the Marriott Kigali hotel.

## DELEGATES (TECHNICAL MEETING)

### Delegates of member companies:

The AGM at 8.30a.m. on Monday is restricted to delegates from member companies. All the delegates from a member company may attend, but only one delegate may vote. He or she will be required to sign in on arrival at the AGM on Monday morning so please arrive in time. If you have a vote, it is important that you attend.

### Delegates of non-member companies:

People from companies which are not T.I.C. members may attend a maximum of two annual conferences as an observer/potential applicant or as a guest of a member company. If non-members are interested in attending more conferences they should apply for membership.

## ACCOMPANYING PERSONS (SIGHTSEEING)

**Afternoon tea** will be offered on Sunday from 2.30 to 4.30p.m., for accompanying persons to greet old friends and make new ones.

People accompanying the delegates are invited to the **Welcome Reception** on Sunday evening and the **Gala Dinner** on Monday evening. They are equally invited to the **Cocktail Party** organised by the RMA on Tuesday evening (see below). On Wednesday, accompanying persons are invited to join delegates for **lunch** (after the field trip).

**Sightseeing tours** for accompanying persons are also being arranged for Monday and Tuesday. Full details will be provided to those who have booked. For any questions about these tours, please contact [emma.wickens@tanb.org](mailto:emma.wickens@tanb.org). Accompanying persons are asked to book in advance (via the booking form) so that a place can be reserved for them.



Cultural souvenirs  
(photo: Rwanda Tourism)



Traditional fishing boats on Lake Kivu

(photo: Rwanda Tourism)

**This is a special programme and fee for accompanying persons - persons who are in Kigali for tourism only. If you are in Kigali for business purposes, you must book as a 'delegate'.**

## FIELD TRIP TO A MINE SITE

On Wednesday, delegates are offered the opportunity to visit an artisanal mine site, located around an hour from Kigali. Travel will be by bus and the journey will include some driving on unpaved roads.

Space on the tour is limited and will be allocated to confirmed delegates on a first-come, first-booked basis (kindly advise your choice on the booking form).

Lunch will be organised in Kigali upon return. Delegates will leave the hotel at 8a.m. and are expected to return around 3.30p.m.

Sturdy closed shoes (sports shoes or hiking boots) are required for this trip. Please note that this is a working artisanal mine site and delegates visit the mine at their own risk. Delegates wishing to visit the mine will be required to sign a release document beforehand.



**There will be simultaneous translation during the technical presentations**

## EVENTS ORGANISED BY THE RWANDA MINING ASSOCIATION

The Rwanda Mining Association (RMA) plans to hold a mining seminar on Tuesday afternoon (at the Marriott Kigali hotel) and a Cocktail Party on Tuesday evening (at the nearby Exhibition Village).

All delegates are warmly invited to attend these events, at no extra cost. Please note that these events are not managed by the T.I.C.

## MARRIOTT KIGALI HOTEL

All events of the T.I.C. General Assembly except the field trip on Wednesday will be held at the Kigali Marriott hotel, where a block booking of bedrooms has also been secured at a special rate for delegates.

Further information about the hotel can be found [here](#).

**Exclusive room rates for delegates at the Kigali Marriott hotel** (subject to change of tax rate):

- **Deluxe Room, single occupancy:** USD 193.8 before tax (currently 5% service charge and 18% VAT), so a total cost of **USD 240 per night**

- **Deluxe Room, double occupancy:** USD 226 before tax (currently 5% service charge and 18% VAT), so a total cost of **USD 280 per night**.

These bedroom rates include breakfast and wifi.

The hotel accommodation is not included in the meeting fee. The bill for your room, together with meals and other services outside the conference programme, must be paid to the hotel on departure.

**All bedrooms are to be booked online using this link: [Bedroom bookings for the 59th General Assembly](#)**

Choice of king or twin bed, special requests, early check-in, can be made on the third screen of the reservation process, by clicking on 'Choose room features'.

Guests may modify their stay without charge up to 24 hours before check-in. Shortening a stay less than 24 hours before check-in will incur a penalty. No shows will be charged one room night.

**The group rates given above for bedrooms are applicable until September 13th, subject to availability. Beyond this date, any unused bedrooms will be released from the T.I.C. room block, so PLEASE BOOK EARLY.**

**Check-in** time is 3p.m.

**Check-out** time is 12 noon.

**Note: reserving a bedroom does not imply booking for the T.I.C. meeting. It is mandatory to also complete the meeting booking form, available [here](#), and return it to [emma.wickens@tanb.org](mailto:emma.wickens@tanb.org).**

There are some **private meeting rooms** available. Please contact the T.I.C. for further information.

## ARRIVAL/DEPARTURE

Travel time from Kigali International Airport (KGL) to the Marriott Kigali hotel is around 30 minutes.

Delegates are invited to contact the hotel to benefit from its scheduled airport **shuttle service** (USD 40 each way) or take a **blue-coloured taxi** (fare around USD 30 each way).

## VISAS

The Rwanda Directorate General of Immigration and Emigration has confirmed that all delegates will be issued with **entry visas upon arrival** (without prior application) at Kigali International Airport (for a stay of less than 30 days). The cost of the visa is USD 30.

Further information can be found [here](#).

## HEALTH AND VACCINATIONS

It is advisable to be up-to-date with the standard vaccinations one has anyway, even for living in one's home country: tetanus/diphtheria/pertussis and polio.

It is equally advisable to be vaccinated against hepatitis A (often combined with hepatitis B protection) and typhoid fever.

Yellow fever vaccine is recommended but not obligatory unless you come from an area where it is endemic (some areas of Africa and South America).

Malaria tablets are strongly recommended.

The following websites provide more details:

- <https://wwwnc.cdc.gov/travel/destinations/traveler/one/rwanda>
- <http://www.fitfortravel.nhs.uk/destinations/africa/rwanda.aspx>
- <https://www.passporthealthusa.com/destination-advice/rwanda/>

Should you need any medical assistance during your stay in Kigali, the [Kigali International Dispensary](#) is just steps away from the Marriott.

## TOURISM IN RWANDA

Few places in the world offer such a unique combination of being business friendly, fully safe to visit and packed with some truly remarkable wildlife. As an introduction these two short videos on YouTube offer an excellent summary, showing some of Rwanda's natural abundance ([here](#) and [here](#)).

If you are considering adding a wildlife safari to see the gorillas, chimpanzees or 'Big Five' during your stay in Rwanda, please find full details of tours, hotels and guides in the brochure included in this information pack and in this [link](#) (note that gorilla tours need to be booked well in advance).



(photo: Shutterstock)

## PRACTICAL INFORMATION

**Dietary requirements:** please inform the T.I.C. at the time of booking if you have special dietary requirements and we will endeavour to accommodate them.

**Currency:** the currency in Rwanda is the Rwandan Franc (RWF). For reference, RWF 10000 are currently worth around USD 11.5 or EUR 10.

**Weather:** daytime temperatures in October average 21°C, with overnight temperatures averaging 15°C. It will be the rainy season so bring your umbrella.

**Internet:** wifi in the guestrooms is included in the bedroom rates.

**Language:** English is widely spoken, especially for business and those involved with tourism. The national language is Kinyarwanda, while French and Swahili are also spoken.

**Power supply:** in Rwanda, power supply is 230V, 50 Hz. Sockets take European type plugs with two round pins.

**Insurance:** please arrange your own insurance, including travel insurance. The T.I.C. cannot be held responsible for accidents or mishaps.

**Clothes:** for the Gala Dinner the dress code is 'business suit with tie' for men and 'cocktail-style outfits' for ladies.

For the sightseeing tours for accompanying persons, please wear practical clothes and comfortable shoes and don't forget your umbrella.

Those attending the mine visit on Wednesday are requested to wear sturdy closed shoes (sports shoes or hiking boots).

## PARTICIPATION FEES

**Technical meeting:** AGM, technical presentations, lunch on Monday/Tuesday, mine visit with lunch, Welcome Reception, Gala Dinner:

**Delegate of a member or applicant company:**

- Book by August 20th 'early bird': EUR 950
- Book by October 5th 'standard': EUR 1125

**Delegate of a non-member company:**

- Book by August 20th 'early bird': EUR 1075
  - Book by October 5th 'standard': EUR 1275
- (Note: non-members must pay to confirm their place)

**Delegate from a non-commercial entity (NGO, Government, academia, associations...):**

- Book by October 5th: EUR 500
- (Note: non-members must pay to confirm their place)

**Accompanying person:** afternoon tea, Welcome Reception, Gala Dinner, two sightseeing tours, lunch on Wednesday:

- Book by October 5th: EUR 450

**The T.I.C. will issue an invoice with payment details.**

## CANCELLATION POLICY

If you are obliged to cancel your meeting booking, please contact [emma.wickens@tanb.org](mailto:emma.wickens@tanb.org) immediately.

Delegates that cancel by September 14th will receive a full refund of the registration fee, less a processing and administration fee of EUR 50. Delegates that cancel between September 15th and September 30th will receive a 50% refund of the registration fee, less a processing and administration fee of EUR 50. After that date, no refunds will be made, although a colleague can be named to take the place. Delegates are responsible for cancelling their travel and hotel bookings.

**We look forward to seeing you at GA59!**



(photo: Shutterstock)

## TIMETABLE

Please note that the technical programme is provided separately.



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### Sunday October 14th 2018

- 3p.m. – 6p.m. Registration desk open (all participants must have booked in advance)  
2.30p.m. – 4.30p.m. Tea for accompanying persons  
6p.m. – 8p.m. Welcome Reception generously sponsored by **Krome Commodities Ltd.**



### Monday October 15th 2018

- 8.30a.m. Fifty-ninth Annual General Meeting (AGM) of the Tantalum-Niobium International Study Center restricted to delegates of member companies, voting and non-voting  
Voting delegates: please come in time to sign in  
9.30a.m. Coffee break  
Delegates of applicant and non-member companies join the group.  
10a.m. – 12.30p.m. Official opening and technical session  
12.30p.m. – 1.30p.m. Buffet lunch  
1.30p.m. – 3p.m. Technical session  
*Full day* *Sightseeing tour for accompanying persons*  
7p.m. Cocktails  
7.30p.m. Gala Dinner

### Tuesday October 16th 2018

- 9a.m. – 1p.m. Technical session, with coffee break  
1p.m. – 2p.m. Buffet lunch  
*Full day* *Sightseeing tour for accompanying persons*  
2p.m. – 5.30p.m. *The Rwanda Mining Association will be holding a mining seminar to which delegates are invited (note that this is not an event managed by the T.I.C.)*  
6p.m. – 8p.m. *The Rwanda Mining Association will be holding a Cocktail Party to which delegates are invited (note that this is not an event managed by the T.I.C.)*

### Wednesday October 17th 2018

- 8a.m. – 3.30p.m. Field trip to visit an artisanal mine, followed by lunch at a Kigali restaurant  
12.30p.m. – 3.30p.m. Lunch for accompanying persons, joining delegates from the field trip

If you have any questions about the programme or the meeting, please do contact us, and we shall do our best to help. [emma.wickens@tanb.org](mailto:emma.wickens@tanb.org), Tel: +32 2 649 51 58